



SAGAR MAHAVIDYALAYA

Affiliated to the University of Calcutta, Under 2 (f) & 12 (B) of UGC, NAAC Accredited.

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Memo No.-

54 / PRIN / SAGAR (M) / OFFICE / 2025-26

Date 17-10-2025



Notice

It is hereby informed that the following documents (Referred to Annexure-I) are required during the Physical Verification of Documents of UG (B.A./B.Sc.) Students admitted in the Semester-I session 2025-26 through standalone mode.

Dr. Surajit Bari
17-10-2025
Dr. Surajit Bari
Principal
Sagar Mahavidyalaya

Principal
Sagar Mahavidyalaya
Harinbari, Sagar, South 24 Pgs., Pin-743373



Annexure-I

SAGAR MAHAVIDYALAYA

PHYSICAL VERIFICATION OF DOCUMENTS OF STUDENTS ADMITTED IN
1ST SEMESTER, 2025-26 (STANDALONE MODE)

A. List of Original Documents to be produced at the time of Physical Verification	
S/N	Name of Documents
1	System Generated Application
2	Payment Receipt
3	10+2 level Mark sheet
4	10 level Mark sheet
5	Age Proof Certificate (Admit Card/Birth Certificate etc.)
6	SC/ST/OBC Certificate, if applicable
7	PwD Certificate, if applicable
8	EWS Certificate, if applicable
9	AADHAAR and ABC ID if available
10	Registration Certificate, if applicable
11	Migration certificate, if applicable
B. Self-Attested copies of the following documents to be submitted at the time of Physical Verification	
S/N	Name of self-attested Documents (XEROX COPIES)
1	Application Form (System Generated Application)
2	Payment Receipt
3	Copy of 10+2 level Mark sheet
4	Copy of 10 level Mark sheet
5	Copy Age Proof Certificate (Admit Card/Birth Certificate etc.)
6	Recent colour passport size photograph (One Copy)
7	Copy of the SC/ST/OBC Certificate, if applicable
8	Copy of the PwD Certificate, if applicable
9	Copy of the EWS Certificate, if applicable
10	AADHAAR and ABC ID, if applicable
11	Copy of the Registration Certificate, if applicable
12	Copy of the Migration certificate, if applicable
13	Antiragging Declaration duly signed by the student

17-10-2025

Principal
Sagar Mahavidyalaya
Harindari, Supul, Sagar (M.P.)